

Application for Reinstatement of Lost Discount Waiver of Penalty Interest

Dear Owner/s,

It is at the discretion of your Body Corporate Committee to approve or deny any application from an Owner/s where a late payment has resulted in the discount being lost, and/or interest and arrears fees have been incurred.

For an application to be considered by the Body Corporate Committee, please complete the below form with reasons of the late payment. This form will be forwarded to the Committee for consideration. When completing this form, please be aware of the following:

- To avoid further loss of discount and/or interest and arrears fees being incurred, full payment of the outstanding amount is required whilst your application is being considered. This is inclusive of the current loss of discount and/or interest and arrears fees (if this application is approved, any loss of discount and/or interest and arrears fees will be credited to the ledger).
- Please complete all fields below for the Body Corporate Committee to consider this application (refer to your ledger card and levy notice supplied with this form for more information). If you require assistance with this application, please contact the arrears department by email arrears@peakbcm.com.au

Your Details			
Your Name/s			
Street Address			
Suburb, State and Postcode			
Building/Scheme Name			
CTS Number			
Lot/Unit Number			
Details of Request			
Reinstate Lost Discount		Amount Requested	\$
Arrears Notice Fees		Amount Requested	\$
Penalty Interest		Amount Requested	\$
Date outstanding amount paid			

The reason you are requesting discount (if there is insufficient space on this form, please attach additional pages and/or any evidence).

Information to support Application

Signature of Owner

Signature

Date

Return this form along with any supporting documents to:
Peak Body Corporate Management
PO Box 9215 Gold Coast Mail Centre
Email arrears@peakbcm.com.au