
PET APPLICATION FORM

Dear Owner/s,

It is at the discretion of your Body Corporate Committee, subject to the Body Corporate By-Laws, to approve or deny any application from an Owner/s to keep a Pet in a Body Corporate.

For an application to be considered by the Body Corporate Committee, please complete the below form.

When completing this form, please be aware of the following:

- The outcome of this application is subject to the Body Corporate By-Laws and a decision of the Body Corporate Committee.
- Please complete all relevant fields below for the Body Corporate Committee to consider this application. If you require assistance with this application, please contact our office by emailing info@peakbcm.com.au.
- All applications and supporting documents must be consolidated into **ONE PDF** document, ensuring all relevant fields are filled in and submitted to info@peakbcm.com.au. **Incomplete applications will not be actioned.**
- Upon signing this application, the applicant agrees they have reviewed and understand the terms and conditions outlined on page three.

Application to Keep a Pet Details

Building/Scheme Name	
CTS Number	
Lot Number & Unit Number	
Your Name/s	
Street Address	
Suburb, State and Postcode	
Phone/Mobile (Required)	
Email	
Your Status (*Required – Please Circle*)	Owner / Agent / Tenant / Other If Other, Please Specify _____
If Tenant, do you have the required approval of the Owner or their agent?	Yes / No
Number of Pets you are Applying to Keep (One application per animal is required)	

Type of Animal	Breed
Pet's Name	Pet's Age
De-sexed	Weight (Kg's)
Yes / No	

To be attached to Application (REQUIRED):

- Proof of Pet Council Registration (required for dogs)
- Veterinary Certificate (Of each animal is required)
- Certificate of De-sexing (Of each animal is required)
- Photo of Pet
- Owners written approval (tenants are required to provide)

Item	Description/Requirements	Owners Initial
1	Bringing or keeping an animal is only allowed upon written approval from the body corporate.	
2	Attach a letter prepared by a qualified Veterinary regarding the suitability of the animal to live in the complex.	
3	Attach a photograph of the animal for body corporate approval.	
4	Attach current vaccinations records issued by a qualified Veterinary. <i>Periodic renewal records must be forwarded to the building manager.</i>	
5	Attach current pet registration record from the local council where applicable. (e.g. GCCC). <i>Periodic renewal records where necessary must be forwarded to the building manager.</i>	
7	The animal shall be kept on a leash and in control of the proprietor or occupier of the lot whilst on common property.	
8	The animal must not defecate or urinate on common property. The proprietor or occupier of the lot shall make good any damage caused to the common property by the animal.	
9	This consent shall only apply to the existing pet and shall not apply to any further, subsequent or replacement pet.	
10	The body corporate may revoke this approval in writing where non-compliances are observed.	
11	The owner of the animal ensures the animal will not unreasonably disturb other owners, occupiers, invitees, or other animals at any time.	
12	The owner of the animal ensures the animal will not make noise, or otherwise cause a nuisance, that would interfere unreasonably with any person's use or enjoyment of another Lot or Common Property.	
13	that the animal is a domesticated animal.	
14	That the animal is toilet trained.	
15	That the animal is desexed.	
16	That the animal is kept clean, healthy, free from pests, major diseases and is appropriately vaccinated.	

17	That the animal is kept within the Lot and any exclusive use areas allocated to the Lot which adjoin that portion of the Lot used as a residence, except when traversing Common Property.	
18	That the animal wears an identification tag showing the owner's address and current telephone number.	
19	That the animal is kept quiet and controlled at all times whilst on the Scheme Land.	
20	That the animal does not enter the Recreation Facilities at any time.	

Terms and Conditions of an Application to Keep a Pet

1. The applicant acknowledges and understands that any animal approval, if granted by the committee is for the animal/s outlined in the application/s and doesn't constitute a blanket approval.
2. The applicant acknowledges and understands that any animal approval, if granted by the committee is ONLY for the duration of the applicants;
 - a. Ownership of the Lot or;
 - b. Term of Leasehold Interest of the Lot or;
 - c. The natural life of the animal whichever may be sooner.
3. The applicant acknowledges and understands the Animal remain within the boundary of your property at all times and not be allowed to roam the Common Property.
4. The applicant acknowledges and understands that the animal must be on a leash, be carried or contained in a carrier when leaving or entering the lot or whenever the pet is on common property.
5. The applicant acknowledges and understands that the Body Corporate reserves the right to reverse any animal approval should the presence of the animal cause breaches of the By-Laws and/or begins to become a nuisance to other residents or the Common Property.
6. The applicant acknowledges and understands that the owner of the animal shall be responsible for any damage, soiling to the common property caused by the animal and shall rectify same at their expense within a reasonable time frame.
7. The applicant acknowledges and understands that they are to comply with Local Government laws in relation to any approved animal (e.g. the animal must be council registered).
8. The applicant acknowledges and understands that the animal must be kept free of vermin and disease.
9. The applicant acknowledges and understands that a veterinary certificate as to the pet's health is to be supplied.
10. An application for written approval for an animal/s submitted by an occupier who is not the owner must be accompanied by written consent from the owner of the Lot or their agent.

Applicant's Name: _____ Applicant's Signature: _____

Lot Number: _____ Unit Number: _____

Please address your application to:

Peak Body Corporate

PO Box 9215

GCMC QLD 9726

Or email to: info@peakbcm.com.au